

**Date: January 28, 2026**

**City of Kingsport Engineering Department  
130 Shelby Street  
Kingsport, TN 37660  
423-229-9475**

**Project: Courtroom Furniture for Justice Center Kingsport, TN**

**Owner: City of Kingsport, TN**

**Engineer: City of Kingsport Engineering Division**

**Addendum Date: January 28, 2026**

**Addendum No: 1**

The following shall modify the contract documents, and all work shall be accomplished in accordance with such modifications. This addendum shall become a component of the contract documents.

**ITEM #1 CLARIFICATIONS:**

- Phase 1 is the New Addition, which includes Courtroom's 217 and 232 as shown plan sheet A-12.
- Phase 2 is the Existing Building Renovation which includes courtrooms 258, 260, 298 as shown plan sheet A-12.

**ITEM #2 CLARIFICATIONS:**

1. Refer to dimensions as shown on the Attorney Table Specs. Any depiction on Floor Plan A-12 is a CAD Block used as a placeholder to depict where an Attorney Table would be generally located. This drawing is an architectural Floor Plan and not a Furniture Plan.
2. **Remove** references to First Floor Courtroom 111 from quote. This refers to the Attorney Table Specs number 3. These tables will not be needed.
3. Refer to Attorney Table Specs (number 3) dimensions for tables in courtrooms 258,260, and 298. Delete from scope reference to Courtroom 111. Drawing A-12 is an Architectural Floor Plan and not a Furniture Plan. The Floor Plan does not show depictions of tables, but those courtrooms will need two attorney tables quoted for each courtroom. The A-12 Floor Plan is drawn to 1/8 scale and to be used for spatial purposes.

CITY OF KINGSPORT  
ENGINEERING DIVISION  
130 SHELBY STREET  
KINGSPORT, TN 37660  
(423) 229-9475

**ACKNOWLEDGEMENT OF RECEIPT  
OF  
ADDENDUM**

**PLEASE**

Acknowledgement of the receipt of Addendum No. 1 for  
**Courtroom Furniture for The Justice Center Kingsport, TN**

Received on: \_\_\_\_\_  
(Date:)

**RETURN**

At: \_\_\_\_\_  
(Time)

By: \_\_\_\_\_  
(Please Print Name)

**IMMEDIATELY**

Signed: \_\_\_\_\_

Company: \_\_\_\_\_

**Please return this form to the City of Kingsport Engineering Division  
via email to [DawnMelton@KingsportTN.gov](mailto:DawnMelton@KingsportTN.gov) or fax to 423-224-2634.  
Thank you.**